

605-C: APPLICATION FOR AN AMATEUR CLUB OR MILITARY RECREATION STATION LICENSE



BE SURE TO READ ALL INSTRUCTIONS ON THE REVERSE SIDE. PLEASE TYPE OR PRINT LEGIBLY!

SECTION 1 -- Application Purpose (Check all boxes that apply.)

- | | |
|--|---|
| <input type="checkbox"/> NEW License Grant (Club or Military)
New license applications require a document of organization and purpose, a copy of the club by-laws, and club meeting minutes signed by club officers. | <input type="checkbox"/> CHANGE Club Station Trustee
Change(s) applications require the minutes from the club meeting showing the change(s), signed by club officers. |
| <input type="checkbox"/> CHANGE Club Name | <input type="checkbox"/> RENEW: Expiration date _____ |
| <input type="checkbox"/> CHANGE Club Email or Mailing Address | <input type="checkbox"/> CANCEL Club License |

SECTION 2 -- Applicant (Trustee) Information

LAST NAME	SUFFIX	FIRST NAME	MI	CALL SIGN
DAYTIME TELEPHONE NUMBER (include area code)		EMAIL ADDRESS		

SECTION 3 -- Club Information

CLUB NAME			CALL SIGN (If none, write new)	
CLUB MAILING ADDRESS			CLUB FRN – Mandatory	
CITY	STATE	ZIP CODE	EMAIL ADDRESS - Mandatory	

SECTION 4 -- Certification – Basic Qualification Question

This question only applies to the License Applicant (Trustee).
 Has the Applicant or any party to this application, or any party directly or indirectly controlling the Applicant, ever been convicted of a felony by any state or federal court? YES NO
 If "YES", see "FCC BASIC QUALIFICATION QUESTION INSTRUCTIONS AND PROCEDURES" on the back of this form.

We certify that:

- The information provided on this application is true and accurate, to the best of our knowledge;
- We are not representatives of a foreign government;
- We are a club as defined under the provisions of Section 97.5(b)(2) of FCC Rules (see reverse of this form);
- The construction of the station for which this application is being submitted will NOT be an action which is likely to have a significant environmental effect [See 47 CFR Sections 1.301 1.319 and Section 97.13(a)];
- We have READ and WILL COMPLY with Section 97.13(c) of the Commission's Rules regarding RADIOFREQUENCY (RF) RADIATION SAFETY and the amateur service section of OST/OET Bulletin Number 65 (See ARRL website, <http://www.arrl.org/files/file/RFSAFIN2.pdf> for details);
- We waive any claim to the use of any particular frequency regardless of prior use or otherwise;
- The station to be licensed will be inaccessible to unauthorized persons.

Signature of Applicant (Trustee) DO NOT print, type or stamp:	Call Sign (if applicable)	Date:
Signature of responsible club official - MUST NOT be the same as Trustee:	Call Sign (if applicable)	Date:

605-C: ARRL VEC FORM INSTRUCTIONS

Use this form to apply for a new **CLUB STATION** license or **MILITARY RECREATION STATION LICENSE** or modify an existing **CLUB STATION** license or **MILITARY RECREATION STATION LICENSE**, through the services of one of the three FCC-approved Club Station Call Sign Administrators (CSCSAs).

PLEASE NOTE: An amateur can only be the trustee of **one** valid club station. A trustee may continue to serve the clubs that they are currently trustee of but may not be designated the trustee of any additional clubs after February 13, 2011. A club station may not hold more than one valid vanity call sign.

- Type the information into and then print out the interactive form or print the form and then write the information clearly in ink.
- The application form must be **signed** by **two different** individuals, and then sent by email, mail, or fax to a CSCSA.
- Complete all applicable fields on this form - telephone number is optional, but supplying this information is recommended.
- A valid email address must be given to receive an official copy of the license from FCC. The license will not be mailed.
- This form cannot be used to request a new Vanity Call Sign.
- The required documentation must accompany the application form for processing.

SECTION 1 – Application Purpose

Check all boxes that apply.

SECTION 2 – Applicant (Trustee) Information

Fill in the proposed or new trustee's name, call sign, email, and phone information.

SECTION 3 – Club Information

Fill in the name of the club, club station call sign (unless the application is for a new license), club FCC Registration Number (FRN), club mailing address, phone number and a valid email address to which the official license can be electronically sent. The club must REGISTER for an FRN number in the CORES system <https://apps.fcc.gov/coresWeb/publicHome.do> and include the FRN in the space provided. **DO NOT** enter a personal FRN or Social Security Number.

SECTION 4 – Certification

The FCC Basic Qualification Question only applies to the license applicant (trustee). This item enables the FCC to determine whether an Applicant is eligible under §§ 310(d) and 308(b) of the Communications Act of 1934, as amended, to hold or have ownership interest in a station license. Applicants are required to answer the question only if 1) they are filing for one of the following purposes indicated: New, Modification (Call sign change), Renewal Only, or Renewal/Modification; and 2) the answer has changed from the answer previously provided. Applicants using the form for any other purpose are not required to answer this question. When answering “YES” to the Basic Qualification Question you must follow the FCC instructions and procedures which may be viewed on the ARRL website at www.arrl.org/FCC-Qualification-Question.

Club Station Licenses

This section must be signed by the club license **trustee** (applicant) and by another **responsible club official**. The club must be composed of at least four persons and must have a name, a document of organization, management, and a primary purpose devoted to amateur service activities consistent with this part. A club station license grant may be held only by the person who is the license trustee designated by an officer of the club. The trustee must be a person who holds an FCC issued amateur radio operator/primary station license grant. ***The responsible club official must be an officer of the club and MUST NOT be the same person as the club license trustee.***

Military Recreation Station Licenses

The signature of the **applicant** for a military recreation station must be that of the official in charge of a station provided for the recreational use of amateur radio operators, under the military auspices of the Armed Forces of the United States. The applicant need not be an amateur radio operator and cannot be a representative of a foreign government. The signature of the **responsible official** for a military recreation license must be that of the official in charge of the United States Government premises where the military recreation station is located. ***The responsible official MUST NOT be the same as the applicant.***

Return this form by mail, email, or fax and/or direct any questions to: **ARRL VEC, 225 Main St, Newington CT 06111; phone: (860)594-0300; email: vec@arrl.org; fax: 860-594-0339.**